# DCR Data Quality Improvement
## Webinar #4: Issues with Key Events and Usability of Forms

**46 of 59 Submitting entities had potential issues with missing KET Assessments. This webinar will be useful because it addresses a variety of issues related to filling out KET forms as well as submitting them. We hope that all counties invited will benefit!**

**Summary:** A major challenge with KET assessments is that when they are absent, it is assumed that nothing happened, and it is impossible to tell if an event was missed. Therefore, the data quality is unknown, and program administrators can only guess as to how often a key event might be missing. Also, there is no schedule to ask a partner about the outcomes on the KET assessment and reporting of key events often requires partners to volunteer unsolicited information evoking staff to remember that the key event discussed is reportable on a form rarely in hand. Other issues include that mistakes made on the form are difficult or impossible to correct.

## Specific counties who may benefit:

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| Alameda | El Dorado | Kings | Mono | San Benito | Santa Barbara | Stanislaus |
| Amador | Fresno | Los Angeles | Monterey | San Bernardino | Santa Clara | Sutter Yuba |
| Butte | Glenn | Madera | Napa | San Diego | Santa Cruz | Tehama |
| Calaveras | Humboldt | Mariposa | Orange | San Francisco | Shasta | Tri City |
| Colusa | Imperial | Mendocino | Placer | San Joaquin | Siskiyou | Tuolumne |
| Contra Costs | Inyo | Merced | Plumas | San Luis Obispo | Solano | Ventura |
| Del Norte | Kern | Modoc | Riverside | San Mateo | Sonoma | Yolo |

## Who should attend?

- Clinicians
- Administration
- Data analyst
- IT
- Billing/accounting staff
- Quality assurance

## Topics to discuss:

- Major problems with the KET form
- Time-outs when completing the form online
- Dense text on form
- Improper training
- Filling out forms after each key event
- Correcting KET forms after submission
- Cross checking key events with others



**Thursday, November 30th 1-3pm**

**Presenters from MHDATA and DHCS**